

Minutes
Eagle Township Board Meeting
Thursday, February 20, 2025
Eagle Twp. Hall - 14318 Michigan Street, Eagle, MI 48822

1. **Call to Order:** Meeting was called to order by Supervisor Stroud at 6:00 pm. Pledge of Allegiance.
2. **Present:** Supervisor Troy Stroud, Clerk Laurie Briggs-Dudley, Treasurer Chelsea Hoppes, Trustee Dennis Strahle, Trustee Michelle Hoppes
3. **Others Present:** Zach Rudat, Clinton County Commissioner; Rob Currie, Eagle Township Planning Commission Chair; Jason Hengesbach, West District Supervisor Clinton County Road Commission
4. **Citizens Present:** Janine Dyer, Dan and Cori Feldpausch, Mark Higbee, Linn Romanik
5. **Consent Agenda:** Motion by Trustee M. Hoppes supported by Trustee Strahle to accept the consent agenda as presented. Motion carried.
6. **Citizens Comments:** None.
7. **Agenda Approval:** Motion by Supervisor Stroud supported by Clerk Briggs-Dudley to approve the agenda as amended. Motion carried.
8. **Clinton County Commissioner Report:** Commissioner Rudat reported that the County is looking at the jail and to decide whether to fix or replace the jail. The jail was built in 1991 but it has some safety issues. The cost of a new jail is \$91 million and would require a millage. If a new jail is needed, it would be built behind the existing jail and the existing jail would be repurposed. The capital improvement fund contains \$27 million. Commissioner Rudat is investigating whether the county could help other townships take on their own zoning.
9. **Clinton County Road Commission:** Jason Hengesbach, Clinton County Road Commission, gave an overview of a survey being conducted on culverts in the county. The culvert in the 11000 block of Tallman Rd in Eagle Township is rated in poor condition. The Road Commission is recommending that the Township have this culvert replaced in 2025. Culverts are anticipated to last 60-70 years.
10. **LGRFA Report:** Trustee Strahle reported that staffing at the Looking Glass station is good. The LGRFA ambulance was staged at a Delta site for a few days, and the station was closed for a few days. The LGRFA was under budget for 2024. The operating percentage for Eagle Township has been calculated at 37% for 2025. This is recalculated annually based on the number of runs over a 3-year average. Eagle Township's share is generally in the 36%-37% range.
11. **Planning Commission Report:** Chairperson Rob Currie reported that the Planning Commission (PC) held officer elections, and the same positions were approved. The PC is recommending that shipping containers be processed on a complaint system and not require permits. The PC is looking at language in other zoning ordinances for how ponds are handled and looking to define ponds vs mineral extraction. The PC is going through the Interim Zoning Ordinance line by line and comparing the Eagle Township IZO to other zoning ordinances.

Motion by Supervisor Stroud supported by Treasurer C. Hoppes to ask the lawyer regarding the fence viewer person listed in MCL 43.54 as to McKenna or an Eagle Township resident. Motion carried.

12. **Accounts Payable:** Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to approve paying the bills as presented as well as all other regular monthly bills. Motion carried.
13. **Interim Zoning Ordinance Amendment for Non-Conforming Lots Boundary Adjustment:** Motion by Trustee M. Hoppes supported by Clerk Briggs-Dudley to adopt Resolution 02-20-2025-01 A Resolution Adopting an Ordinance 02-2025 Amending the Interim Zoning Ordinance Regarding Legal Non-Conforming Lots as presented. Roll Call Yes Votes: Treasurer C. Hoppes, Clerk Briggs-Dudley, Trustee M. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Resolution adopted.
14. **Planning Commission Annual Report:** Motion by Trustee M. Hoppes supported by Treasurer C. Hoppes to accept the Planning Commission Annual Report for 2024. Motion carried.
15. **Planning Commission Budget for FY 25-26:** Commissioner Currie and Clerk Briggs-Dudley are reviewing the Planning Commission budget and will meet with the zoning administrator to review the services provided by McKenna.
16. **Trustee Strahle Committees:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to appoint Supervisor Stroud to the Looking Glass Regional Fire Authority to represent Eagle Township in place of Trustee Strahle through his term ending December 31, 2025. Motion carried.

Motion by Clerk Briggs-Dudley supported by Trustee M. Hoppes to appoint Trustee Currie as the Planning Commission Ex Officio member to replace Trustee M. Hoppes. Motion carried.

Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to appoint Trustee M. Hoppes to replace Trustee Strahle as an alternate on the Eagle Township Zoning Board of Appeals. Motion carried.

17. **BS&A Status:** Clerk Briggs-Dudley reported that the Board will be using BS&A functionality including footnotes for proposing and approving the 25-26 budget. The clerk and treasurer will review separation of duties and internal controls with the Rehmann firm.
18. **Hall Maintenance Estimates:** Motion by Trustee M. Hoppes supported by Trustee Strahle to accept the maintenance estimates provided by Patrick O'Neill dated January 29, 2025, to repair water infiltration to the basement and the exterior caulking of the door. Motion carried.
19. **Planning Commission member recommendation:** Defer this item to the March meeting.
20. **Salary Resolutions FY 25-26:** Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to adopt resolution 02-20-2025-04 Resolution to Establish Eagle Township Trustee's Salary to be \$2,616 effective April 1, 2025, to be submitted to the electors on March 29, 2025. Roll Call Yes Votes: Clerk Briggs-Dudley, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Abstain: Trustee M. Hoppes, Trustee Strahle. Resolution adopted.

Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to adopt resolution 02-20-2025-05 Resolution to Establish Eagle Township Supervisor's Salary to be \$19,776 effective April 1, 2025, to be submitted to the electors on March 29, 2025. Roll Call Yes Votes: Trustee M. Hoppes, Trustee Strahle, Treasurer C. Hoppes, Clerk Briggs-Dudley. No Votes: None. Abstain: Supervisor Stroud. Resolution adopted.

Motion by Clerk Briggs-Dudley supported by Trustee Strahle to adopt resolution 02-20-2025-03 Resolution to Establish Eagle Township Treasurer's Salary to be \$21,432 effective April 1, 2025, to be submitted to the electors on March 29, 2025. Roll Call Yes Votes: Trustee Strahle, Clerk Briggs-Dudley, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Abstain: Treasurer C. Hoppes. Resolution adopted.

Motion by Trustee Strahle supported by Treasurer C. Hoppes to adopt resolution 02-20-2025-02 Resolution to Establish Eagle Township Clerk's Salary to be \$27,252 effective April 1, 2025, to be submitted to the electors on March 29, 2025. Roll Call Yes Votes: Treasurer C. Hoppes, Trustee Strahle, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Abstain: Clerk Briggs-Dudley. Resolution adopted.

21. **Budget Amendments:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to accept budget amendments as presented:

General Funds

Decrease budgeted amount for 101 265 920.000 Hall Utilities by \$400.

Increase budgeted amount for 101 265 752.000 Hall Supplies by \$400.

Decrease budgeted amount for 101 101 810.000 Accounting Prof Services by \$6,000.

Increase budgeted amount for 101 228 827.000 Software purchases by \$6,000.

Emergency Services

Decrease budgeted amount for 206 335 829.000 Emergency Services Operating Expense by \$6,000.

Increase budgeted amount for 206 335 971.000 Emergency Services Capital Outlay by \$6,000.

Motion carried.

22. **Security Cameras:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to approve bid by Total Security to install 4 cameras at the Eagle Township Hall and recording device at a cost not to exceed \$1,300 with an initial payment of \$500 for equipment to be ordered with balance due within 7 days of installation. Motion carried.
23. **Sick Leave Policy:** Motion by Treasurer C. Hoppes supported by Supervisor Stroud to adopt resolution 02-20-2025-07 A Resolution to Adopt Sick Leave Policy as presented. Roll Call Yes Votes: Trustee Strahle, Trustee M. Hoppes, Clerk Briggs-Dudley, Treasurer C. Hoppes, Supervisor Stroud. No Votes: None. Resolution adopted.
24. **Updates to Treasurer Policies:** Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to adopt resolution 02-20-2025-06 Resolution Adopting an ACH and Electronic Transactions policy which

updates the policy adopted in October 2024 to recognize the change in duties for the Clerk and Treasurer due to the implementation of BS&A. Roll Call Yes Votes: Clerk Briggs-Dudley, Treasurer C. Hoppes, Trustee M. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Resolution adopted.

Motion by Clerk Briggs-Dudley supported by Treasurer C. Hoppes to adopt updated Bill Payment and Post Audit policy which updates the policy adopted in October 2024 to recognize the change in duties for the Clerk and Treasurer due to the implementation of BS&A. Motion carried.

25. **Old equipment disposal:** Motion by Clerk Briggs-Dudley supported by Supervisor Stroud to have Trustee Strahle attempt to sell the Brother printer on Facebook Marketplace for \$50 or best offer and recycle it if not able to sell. Motion carried.
26. **2025 Audit Engagement:** Motion by Clerk Briggs-Dudley supported by Trustee M. Hoppes to approve the clerk sign the 2025 Audit Engagement letter with Siegfried Crandall for a base cost of \$6,400. If the Board determines that they would like a verbal report of the audit, Siegfried Crandall will be contacted to arrange this service at a cost of \$500. Roll Call Yes Votes: Trustee M. Hoppes, Clerk Briggs-Dudley, Treasurer C. Hoppes, Trustee Strahle, Supervisor Stroud. No Votes: None. Motion carried.
27. **Clinton County Road Commission Contracts 2025:** Motion by Treasurer C. Hoppes supported by Clerk Briggs-Dudley to sign Clinton County Road Commission Contracts for FY 25-26 as presented. Roll Call Yes Votes: Clerk Briggs-Dudley, Treasurer C. Hoppes, Trustee Strahle, Trustee M. Hoppes, Supervisor Stroud. No Votes: None. Motion carried.
28. **Adjournment:** Motion by Trustee Strahle supported by Treasurer C. Hoppes to adjourn the meeting at 9:23 pm. Motion carried.

Laurie Briggs-Dudley, Clerk